



The Edith Winthrop Teacher Center of Westchester

December 3, 2019

4:00 - 5:15 p.m.

R.J. Bailey School - Greenburgh CSD

Conference Room

Policy Board Minutes

Attendance-

Teachers: Sheila Ahern, Cheryl Joseph, Michelle Kaczmarek, Maureen Lindner, Kristie Martinez, Jean O'Brien, Linda Palumbo, Katherine Tovar

Higher Ed: Shelly Wepner

Business Community: Tara Fishler

Teachers Absent:

Ross Abrams, Jessica Bauer, Jeannemarie Cregan, Megan Lasky, Sarina McGough, Christine Metrinko, Bettina Spargo

Quorum present: Yes

Others Present (non-voting)

Lori D'Andrea, Susan Farrell, Theresa Gallucci

Meeting called to order at 4:10 pm by Lori D'Andrea

Introductions:

Lori welcomed everyone and thanked them for attending.

School Building/School District Leader Degree

Lori shared that the Edith Winthrop Teacher Center will be collaborating with Hunter College to offer a 32 credit Master's degree program in School Building Leader/School District Leader Certification beginning in the fall of 2020. She will send follow up information in the new year. 133 teachers expressed interest in the program on the google form that was sent in November.

Teacher Center Course

Lori informed the Policy Board members that The Teacher Center is working with Melissa Iamónico, former Policy Board member on designing a free 15 hour online course open to our

consortium members only. Susan Farrell said that the course will provide guided instruction, along with the necessary resources to successfully develop an effective online Teacher Center course. Lori asked the Policy Board for their guidance on how to frame the course, including a course rubric, registration requirements and the vetting of submissions.

Teaching with Poverty in Mind

Lori informed the group that Linda Palumbo, Policy Board Member, is offering a 15-hour online course entitled *Teaching with Poverty in Mind* which is open to all teachers and offered to consortium members at no cost. She also mentioned that Linda is in the process, based on interest from prior evaluations, to facilitate a follow-up class to be offered in the summer.

Manhattanville College

Manhattanville College is offering EdCamp Westchester a free *Professional Development for All Educators* day on Saturday, December 14 from 8:30 am - 1:00 pm.

The STEAM Institute for Early Childhood Education at Manhattanville College is offering a series of 3 Workshops for Early Childhood Educators. A flier was distributed detailing the workshop offering including information on scholarships through EWTC.

K-12 STEAM Conference

The Teacher Center of Central Westchester is hosting the Third Annual K-12 STEAM Conference which will take place on Thursday, March 12, 2020. There is a \$40 registration fee for this conference which the Edith Winthrop Teacher Center can cover for consortium members.

SWIVL TRAINING

Susan told the members that The Lower Hudson Teacher Center Network is offering a 2-hour SWIVL training on Wednesday, February 12 at the Fox Lane Middle School in Bedford.

DASA

The Teacher Center is offering a 6-hour **DASA** Workshop on Saturday, January 11, 2020 from 9:00am to 4:00pm. Members were asked to share this information (which is on the Teacher Center website) with their colleagues.

Budget Amendment

Susan Farrell asked the members to vote on a recent budget amendment (FS-10A). The amendment resulted from the change this year in the Indirect Cost we give to our LEA. When we originally submitted the budget, we allocated 3.5% of the total budget to the LEA's Indirect cost. However, we were advised recently that the Indirect charge this year was only 3.1%. We must therefore submit an amendment to recover the \$290 difference in the Indirect charge. We

ask that these additional monies be placed in budget code 40 for Purchased Services. A motion was made by Jean O'Brien to approve the \$290 budget amendment and was seconded by Shelly Wepner. All members were in favor of the proposed motion.

Open Meeting Law

Lori distributed a copy of the *Open Meeting Law* to attendees and reviewed the salient points. She emphasized that NYS Teacher Centers are governed by and must conform to the NY Open Meetings Law which gives the public a right to access our meetings and further states that we must give public notice of the meeting dates. In addition, the public must be able to inspect and copy meeting minutes. Our meeting dates, agendas and minutes are posted on our website and included in our newsletters and our meetings are always held in a public venue. This is so stated in our Teacher Center bylaws.

The meeting was adjourned at 5:15pm

Our next meeting is February 25, 2020 (Google Hangout)

Respectfully submitted by Theresa Gallucci