



Edith Winthrop Teacher Center

Policy Board Meeting Agenda

Tuesday, February 7, 2023 @ 4:00PM

Richard J Bailey School
33 W. Hillside Avenue, White Plains, NY 10603

1. Vote on Budget Amendment - Total change \$\$9,359 - No Net Increase or Decrease

- Increase Professional Salaries Code by \$7,139
- Increase Employee Benefits Code by \$2,220
- Decrease Support Salaries Code by \$2,700
- Decrease Purchased Services Code by \$5,054
- Decrease Supplies Code by \$1,000
- Decrease Travel Code by \$605

2. Status of Higher Ed Programs

- Long Island University - 51 credit online Ed.D Program started
- Hunter Cohort 4 - Tentative date September 2023

3. Grant Funded Spring Courses

- DEI Winter/Spring Book Club
- CR-SE Awareness Series
- DEI Spring Book Club

4. Grant Funded Summer Courses

- PLO will be decided at our next PB meeting on May 16

5. Summer Institute Courses

- Courses are being posted as they are submitted & approved

6. Newsletter Subscribers



Edith Winthrop Teacher Center

Policy Board Meeting Minutes

Tuesday, February 7, 2023 @ 4:00PM

Richard J Bailey School

Members Present: Sheila Ahern, Dori Brown, Michelle Yang-Kaczmarek, Megan Lasky, Kristie Martinez, Christine Metrinko, Jean O'Brien, Randi Shaw, Bettina Spargo

Non Voting Members Present: Lori D'Andrea, Susan Farrell, Theresa Gallucci

Members Absent: Jessica Bauer, Jenice Mateo-Toledo, Elizabeth Pineda, Carlos Ramirez, Maria Rudolph, Katherine Tovar, Jaclyn Warren, Shelley Wepner

Quorum: Yes

The meeting was called to order at 4:05 pm.

Introductions

The meeting was called to order by Michelle Kaczmarek, Policy Board Chairperson. The members in attendance introduced themselves and shared how the beginning of the school year was going.

Budget Amendment – Form FS-10A

A motion was made to approve Amendment #1 to the 2022-23 state budget as follows:

- **Increase** Professional Salaries Code 15 by \$7,139
- **Increase** Employee Benefits Code 80 by \$2,220
- **Decrease** Support Salaries Code 16 by \$2,700
- **Decrease** Purchased Services Code 40 by \$5,054
- **Decrease** Supplies Code 45 by \$1,000
- **Decrease** Travel Code 46 by \$605

Monies were moved into Code 15 – Professional Salaries to pay the *LEA teachers* facilitating professional learning opportunities for our consortium members. This increase in Code 15 warranted a

corresponding increase in their benefits – Code 80. These increases – a total of \$9,359 was offset by moving \$2,700 from Code 16, \$5,054 from Code 40, \$1,000 from Code 45 and \$605 from Code 46. There was no net increase or decrease in the total amount. A motion was made by Randi Shaw to approve the Budget Amendment. The motion was seconded by Christine Metrisko and was approved unanimously.

Higher Ed Programs

Lori shared information on the registration for the upcoming Hunter and LIE programs. The LIE Doctoral Program has started and has 9 registrants. The fourth Hunter cohort is scheduled to begin in September and needs a solid “12” registrants to run the cohort.

Grant Funded Spring Courses

Lori informed the members that Michelle Yang-Kaczmarek, Chairperson of the Policy Board, is offering two DEI Book Studies - one for the Winter/Spring and one in the Spring. Michelle and Dr. Jenice Mateo-Toledo will also be offering the CR-SE Awareness Series next month.

Summer Courses

Our summer courses are being posted on My Learning Plan as they are submitted and approved. Our grant funded professional learning opportunities will be determined at our May 16 Policy Board meeting when we know the amount of our approved NYS teacher center budget.

Newsletter Subscribers

Our upcoming newsletters we will be incorporating a tab so teachers can subscribe directly to our Newsletter.

The meeting was adjourned at 4:30pm

Our next meeting is Tuesday, May 16, 2023 at the RJ Bailey School

Respectfully submitted by Theresa Gallucci

