



Policy Board Meeting Agenda

Tuesday, May 16, 2023 @ 4:00PM

Location: Richard J Bailey School
33 W. Hillside Avenue, White Plains

- 2023-24 TC grant award
- Review and vote on 2023-24 Continuation Application and FS-10 budget form
- Vote on change in Constitution By-Laws concerning Open Meeting Law quorums and associated voting stipulations
- Summer grant course offerings
- Discuss possible PD opportunities for winter/spring
- PB Meeting dates for 2023-2024: October 17, February 13, May 14



Edith Winthrop Teacher Center

Policy Board Meeting Minutes

Tuesday, May 16, 2023 @ 4:00PM
Richard J Bailey School

Members Present: Jessica Bauer, Dori Brown, Michelle Yang-Kaczmarek, Megan Lasky, Jenice Mateo-Toledo, Christine Metrisko, Elizabeth Pineda, Katherine Tovar, Jaclyn Warren

Non Voting Members Present: Lori D'Andrea, Susan Farrell, Theresa Gallucci

Members Absent: Sheila Ahern, Kristie Martinez, Jean O'Brien, Carlos Ramirez, Maria Rudolph, Randi Shaw, Bettina Spargo, Shelly Wepner

Quorum: Yes

Meeting called to order at 4:05 pm by Lori D'Andrea

Introduction:

Lori D'Andrea welcomed and thanked everyone for attending the meeting.

Proposed Teacher Center Grant

Lori updated the Board on the level of Teacher Center funding for the 2023-2024 fiscal year which is \$112,455, the same level of funding as last year. The Continuation Application Grant was shared and discussed with all members. Susan reviewed the FS-10 form with the members, line by line (code by code), and answered all budget related questions.

Proposed Budget

Code 15 - \$47,425; Code 16 - \$3,800; Code 40 - \$40,300; Code 45 - \$723; Code 46 \$410
Code 80 - \$16,416; Code 90 - \$3,381

At the conclusion of the presentation, a motion was made by Christine Metrisko to approve the Continuation Application Grant along with the proposed budget as outlined. The motion was seconded by Michelle Yang-Kaczmarek. All members were in favor – no opposed and no abstentions.

In addition to the NYS TC grant, the Center continues to receive an annual contribution from our districts and unions to design customized programs tailored to each districts' needs.

Open Law Meeting

Susan stated that the TC staff had reviewed the Open Law Meeting regulations during the course of the year and felt that our Constitution bylaw verbiage needed to be expanded and delineated, specifically what constitutes a quorum and who can participate at remote locations. After review and discussion, she asked for a motion to accept the changes to Section F (1 & 5) of the By-laws. A motion was made by Michelle Yang-Kaczmarek and seconded by Jaclyn Warren. All members were in favor – no opposed and no abstentions.

Summer Grant Course Offerings

The summer classes being offered through the grant were discussed and the group was asked to speak to their colleagues and return in the fall with the types of workshops, book studies and courses they would like to see offered in the winter and spring.

Policy Board Meetings for 20223-2024

October 17, 2023; February 13, 2024, and May 14, 2024

The meeting was adjourned at 4:45pm - *Respectfully submitted by Theresa Gallucci*

