

Westchester Teacher Center Institute Course Submission Form

1. Course Title:
2. Instructor's Name and Email Address:
3. Online Platform (if applicable):
4. Credits/Hours:
5. Date(s) of Course:
6. Intended Audience/Grade Level, Subject Area:
7. Prerequisite Skills (if applicable):
8. Rationale:
9. Course Description and Outcome:

Please submit the Course Submission Form to ldandrea@ewteachercenter.com. Once the course is reviewed, the director will contact you and the Road Map can be completed. You will also need to submit a current resume, along with the Westchester Teacher Center Institute Online Course Criteria Checklist which will help to guide your course development. After your Road Map is reviewed, we will reach out to you with any comments or changes and confirm the course dates.

Approved by: _____

Date: _____